



To:	<b>MR-PO</b>	Minutes:	<b>MR member</b>
What:	<b>invitation MR-PO meeting</b>	Version:	<b>1</b>
Date:	<b>Thursday Dec 18th 2023</b>	Location:	<b>OBB 0.41</b>
Agenda:	<b>MR member</b>	Start:	<b>19.00-21.00</b>
		Language:	<b>English</b>

		Documents	Status
<b>19.00</b>	<b>MR-PO meeting</b>		
1	<u>Agenda setting</u>		
2	<u>welcome to new MR members</u> <i>Additional: for the two elected parents to be shared with parents, including a list of all current members.</i>		
3	<u>approved minutes Nov 16th</u> <i>Vote: 6 approved</i>	minutes Nov 16th	
4	<p><u>19.10 Silfo facility manager will attend the meeting.</u>  <u>MR is concerned about facilitating the growth of the international school. Building K and extension plan</u>  <u>Growth and Development</u></p> <p><i>SILFO facilities manager: most recent updates were shared during the walk-in appointments.  We are waiting for the officials of the municipality to inform the alderman, so he can go to the council.</i></p> <p><i>In November 2021 was the growth of the campus accepted by the municipality. There was a budget of 7.5 million, to expand the campus.  SILFO then started discussing with consortium- contractually SILFO must work with them. The original plan was to construct 2 new buildings but the consortium asked 14.5 million.</i></p> <p><i>At the start of 2023 SILFO started to look at other possibilities, because the price was too high. They only focused on the entrance building. The consortium has offered 7.5 million for only the entrance building.</i></p> <p><i>The current plan is to make an entrance building.  There is a market offer ; 700.000 euros lower than the consortium. The consortium has looked at it, but their calculation is different. Now SILFO is trying to agree with the consortium, with a new design for the entrance building. The consortium is in charge of the new design. SILFO gives specifications, then the consortium makes a design. The architect is within the consortium.</i></p>	see covershe et	

*The original offer was for both buildings. They are now only looking at the entrance building and another location in Eindhoven for education for 400 students who we cannot create place for at the current location.*

*At this moment they are also looking into the option of having some classrooms in the entrance building.*

*Concerns from parents and teachers were raised caused by uncertainty. It was shared that many families have already left, and more might leave.*

*All the needed steps will cause delays, with prolongs the uncertainty.*

*There is also an advice to upgrade the other location. To have it ready on time a decision needs to be made by the carnival break,.*

*Looking at the timeline and getting the advice from the MR, this is not realistic. If the request of advice is discussed in the meeting on February 22nd, we cannot have an advice ready before early April.*

*There is no (additional) information available for the MR at this moment.*

*Facilities manager believes that there are still a lot of possibilities at the current location. There are moments the campus is almost empty.*

*SILFO has thought about the K-building, but not for education. It will cost a lot more money to renovate to meet safety standards. It would be 1.2 million for 5 classrooms.*

*The management of the consortium and the school/SILFO is completely different, not the same people.*

*SILFO is in between the municipality and the consortium.*

*MR members: Can we make the decision that the BDD department will not move in 2024-2025? What will happen?*

*Director: The alderman had conditions regarding the money for the extension. The longer it takes, the higher the risk of that money disappearing.*

*MR members: we are focussing on money, but not on the impact on students and staff. We are not looking at the wellbeing of students and staff.*

*Families are leaving. Who will be left at the end of the year? Which students, colleagues?*

*There are classes with only 8 students left.*

*Is there a minimum of students we need to have to open a new location?*

*Director: If you are under 100 students for 3 years in a row, you are in danger.*

*All of this is being taken into consideration.*

*There has always been a plan B, and that is to stay. We will not make a rushed decision.*

	<p><i>MR members: There needs to be clarity for parents and staff. They have been waiting for 2 years. A decision has to be made, even if that is to have a student stop for example. There needs to be a strategic plan and decisions need to be made.</i></p> <p><i>Director objects to a statement about 'playing with lives'. We had an update again last week. A new location would not have the same school fees, it would be (almost) free. It is an opportunity for more students. The new location will still be bilingual. We roughly know how much will be spent on the new location (2.5 million) and how much on the entrance building. The alderman and the officials of the municipality have been clear that this needs to happen within the same budget. There is no complete agreement on the new location.</i></p> <p><i>Facilities manager: the original budget was for new buildings only. When we want to change that, it has to go through the alderman and municipality again. We need this existing building from the municipality.</i></p> <p><i>Director: we cannot disclose the new location because it is not completely certain. The alderman is against us sharing the location because it is not a done deal. The secret is towards other schools.</i></p> <p><i>Facilities manager: we also need to be careful of the other organisations (like Salto, SKPO). They need to agree.</i></p> <p><i>Director: most of the boards have agreed, but a few are on the fence. There is a lot happening behind the scenes.</i></p> <p><i>Director has confirmed that they are considering sharing more information with the MR as a non-disclosure, but they are not sure when this will happen.</i></p>		
<b>19.30</b>	<b>MR-PO meeting with director</b>		
	Announcements Director- see point 4		
5 (5 min)	<p><u>mail sent to parents on Nov 16th:</u> (director would check which parents have received this mail and answers if it is possible to change a contract that was signed already ? )</p> <p><i>Director sees this as clarification. Parents whom he spoke with seemed okay with it.</i></p>		informati on
6 ( 10 min)	<p><u>MR asked for school fee contract</u> (concerns about a sentence in contract that suggests that without payment the child cannot continue at the school. Some parents do not want to pay until that sentence is taken out.) <i>see point 5</i></p>	covershe et att. PD2 (i) and PD2 (ii)	informati on
7 (5 min)	<p><u>is there an update about the option to let current families stay at ISE BDD</u> <u>'Sterfhuisconstructie'</u> <i>It depends on other things, referring to the previous conversations with the SILFO facilities manager. It is financially possible. Can this be kept as a real alternative solution?</i></p>	no	update

	<p><i>There needs to be a solution that provides clarity and takes away uncertainty.</i></p> <p><i>Director likes the idea.</i></p>		
8 (10 min)	<p><u>studyday Jan 25: checked with parents (staff has received invitation already)</u></p> <p><i>Parents still have a concern around day care.</i></p> <p><i>Director says that organizing daycare at ISE will tip over the school in terms of problems with supervision of children.</i></p> <p><i>Parents approve the study day. 4 out of 4 positive.</i></p> <p><i>Conditions:</i></p> <p><i>A reminder will be sent out in the first week of school.</i></p> <p><i>Double check holiday calendars</i></p> <p><i>Add to the newsletter going out on Friday, mention all the upcoming study days.</i></p>	coversheet	approval
9 (5 min)	<p><u>new communication plan ? ( was promised after meeting Dec 12th)</u></p> <p><i>Today or the day after tomorrow a new communication will come out as a summary of the most recent meetings.</i></p> <p><i>A new communication plan will be made over the course of January.</i></p>		
10 (5 min)	<p><u>schoolguide; MR asked for a pdf document of schoolguide and received an improved Dutch version (schoolguide was not approved- MR suggested making a new clear schoolguide)</u></p> <p><u>Request to approve the improved Dutch language school guide</u></p> <p><i>School guide does not look like a serious school guide for a serious school. Mix of English and Dutch, the two do not always align.</i></p> <p><i>Things repeat, it does not flow. Some information is outdated or not correct.</i></p> <p><i>There were multiple reasons for not approving it last time, it seems that these were not looked at.</i></p> <p><i>Director confirmed that there will be a completely new school guide next school year that is more similar to the magazine.</i></p> <p><i>New school guide has to be ready by 1st October 2024, but we can aim for the end of this school year.</i></p> <p><i>4 out of 4 parents do not approve the school guide.</i></p>	ise1-schoolgids-nederland	approval
11 (10 min)	<p><u>Mobile phone policy</u></p> <p><i>It is a secondary policy, but it will be rolled out across the whole school.</i></p>	att. WS 4	information
12 (10 min)	<p><u>Child protection and safeguarding policy</u></p> <p><i>Concerns regarding VOG checks for staff and third parties (for example consortium).</i></p> <p><i>Jigsaw is not whole school.</i></p> <p><i>Contradicting: you cannot be alone or you have to be seen, but after a wetting incident you go to the toilets and you are not visible to others.</i></p> <p><i>Not approved, changes need to be made.</i></p> <p><i>(director asked MR members to email suggestions for change to him )</i></p>	att. WS 5	approval
13 (5 min)	<p><u>Traffic research ISE</u></p> <p><i>Director: two things to be said. It was a must do by the municipality. If we want to build, this has to be done. It is good</i></p>	att. WS 6	information

	<p>news, not too big of an increase, but people do find alternatives (bike or bus).</p> <p>MR: report was completed on days when the weather was not great.</p> <p>Additional remark: gardening/maintenance truck taking up many parking spots during drop off or pick up times.</p> <p>Parking behaviour?</p> <p>Suggestions: clear parking lines, 45 degree angle, supervisor in the morning in the staff car park kiss and ride to create 3 spaces instead of only one, fenced off.</p>		
14 (10 min)	<p><u>Waste plan</u></p> <p>Concerns about primary students and where the bins will be placed.</p> <p>ISE provides too many milk cartons=waste</p> <p>There are a lot of printing mistakes - 1/3 of paper waste</p>	att. WS 7	advice
15 (10 min)	<p><u>Coffee Cup plan</u></p> <p>Why do we need a vending machine to have these cups?</p> <p>We are paying the consortium for cups and dishwashing machines. Double?</p> <p>Can we have additional dishwashers, this will cost less.</p> <p>Plan from Vebege and ISE facilities managers. The concern was that if we take away the cups and ask people to bring their own mugs and wash them, it would create a big mess.</p> <p>Visitors would get special black mugs, they do not need a coin to get a mug. They give it to the canteen and it gets washed for free.</p> <p>Can we have a small boiler, for example in the staff room in Squirrel and Frog.</p> <p>Last year 9000 cups between January and March.</p> <p>Advice: do not do it.</p>	att. WS 8	advice
	<p><u>Additional: vacancy head of DBB</u></p> <p>Will go out right after the break.</p> <p>Current interim head can continue for 3 more months into the new calendar year. The expectation is that there will be a new head by April.</p> <p>Not sure about the current interim head's availability after April.</p> <p>Will it be a full time position or 0.6?</p> <p>A lot of work already on head of international department and with the expected growth a full time position would be better.</p> <p>Anything less than 0.8 is not enough in the eyes of the MR.</p>		informati on
	<p>Minutes Growth and Dev. meeting December 12th</p> <p>Will be sent out on Wednesday</p>		
	<b>MR-PO meeting without director</b>		
16	<p><u>feedback about meeting MR with head of Int dept and director on Dec 4th</u></p> <p>Some results of the meeting were shared in a staff meeting later in the week.</p> <p>Companies (professional supervising) were requested by and shared with head of international department.</p> <p>We need a more solid solution for supervision during lunchbreak.</p>		

17	<p><u>the att of the reports in BDD will change</u>  <i>CITO needed to be changed to IEP. Reports could change next year after MR approval.</i>  <i>We need a new attachment, because the IEP is different.</i>  <i>Choice for IEP: social emotional and overview of strengths of the child.</i>  <i>Vote: 4 out of 4 approved</i></p>	att. antwoord MRPO	approval
	Closing		
	<p>Action List director  <i>*A reminder will be sent out in the first week of school.</i>  <i>Double check holiday calendars</i>  <i>Add to the newsletter going out on Friday, mention all the upcoming study days.</i>  <i>*A new communication plan will be made over the course of January.</i></p> <p>Action List MR  <i>*share names of new parent-members with staff and parents</i>  <i>*share names of all MR members on ISE website</i>  <i>*email suggestions for changes in child protection and safeguarding policy to director</i></p>		

*I = instemming/approval*  
*A = advies/advice*

*M= MR*  
*P= PMR / teachers*  
*O= oudergeleding MR/ parents M*

Next PMR 7 febr 2024

Next MR-PO 22 febr 2024