



**Version approved**

Present: 6 MR members  
 Absent: 2 MR members  
 Location: OBB room 0.41  
 Start: 18.30  
 Language: English

To: MR-PO  
 What: invitation MR-PO meeting  
 Date: Tuesday 12 April 2022  
 Agenda: MR member  
 Minutes: MR member

|              |   | Notes  |
|--------------|---|--|
| <b>18.30</b> | <b>MR-PO meeting</b>  |  |
| 1            | Welcome Executive Board (CvB) member<br>Agenda setting<br>Initial reception Ukraine children  | <ul style="list-style-type: none"> <li>Shelter school was opened on the 4th of April and are at 250 students (20 Ukraine teachers and 2 pedagogical workers and 1 youth psychiatrist, they get salary for their work). Yesterday minister Wiersma visited, today The Jeugdjournaal, tomorrow NOS news and director Oude Bossche Baan school goes to Jinek. Children are taught in Ukraine, and using Ukraine digital school system which was set up during Covid. SILFO and SKPO and the government work together now.</li> </ul>  |
| 2            | Announcements CvB:<br>Update Merger NUT-SILFO<br>Sexual harassment<br>Overeenkomst on ISE-SILFO-Municipality<br>Building Steering Group<br>Questions from MR-PO to CvB on:<br>12 Months Report 2021<br>ARBO Annual Report | <ul style="list-style-type: none"> <li>Update Merger: After the May holiday there will be more information to discuss and it will be given to the MR to review.</li> <li>There is no FER yet.</li> <li>The meeting of the directors took place. Directors enjoyed talking to each other and learnt about each other's schools.</li> <li>Tomorrow the ISE director will meet directors to discuss the testing and other paperwork.</li> <li>Financial report will come out at the end of the year.</li> <li>Is the cost per student coming up? NPO wasn't budgeted. This means we actually have less loss than predicted.</li> <li>Overview of financial reports: 4 month report -June, 8 month-October, 12 month report- March/April, Financial Year Report- June.</li> <li>Arbo: Research has been done throughout SILFO. Only a few minor incidents were reported at the ISE. The annual ARBO report is a confirmation that we are doing what we should.</li> <li>Building Steering group-organisation was formed to make sure that we are doing the right things at the right time. Planning out what needs to happen from May 2022 to 2024 when the building will be ready.</li> <li>2 extra buildings (one next to owl and one next to frog)</li> <li>Building Focus Group will be formed with a selection of staff members. The Director will inform.</li> </ul> |
| <b>19.00</b> | Meeting without CvB   |  |

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| 3  | Announcements                                     | Chair: No Announcements<br>Sec: PMR-PO update <ul style="list-style-type: none"> <li>• Draft formation plan</li> <li>• 2 tasks (student support leader and staff support person)</li> <li>• Study Days and Holiday</li> <li>• School Break Changes</li> <li>• School Fees</li> <li>• School Development Plan</li> <li>• Extra PMR Meeting on the 18th of May</li> </ul>  |   |
| 4  | Minutes MR-PO 15-03-2022                          | Minutes  | <u>VOTE</u><br>For: 6<br>Against: 0<br>Abstain: 0   |
| 5  | Financial 12 Months Report 2021                   | See notes above  |   |
| 6  | ARBO Annual Report 2021                           | Jaap van Sambeek needs to be added on the list of commission.<br>Periodically have occupational health examination. (health check) It needs to be communicated to staff, also possibility of getting counselling if needed.  | <u>VOTE</u><br>For: 6<br>Against: 0<br>Abstain: 0   |
| 7  | Holiday planning 2022-2023                        | Have Sinterklaas the Friday before and have Monday Tuesday Study Days.   | <u>VOTE</u><br>For:<br>Against:<br>Abstain:         |
| 8. | Proposal School Fee 2022-2023                     | What happens to the reserve? Director thinks the reserve is different because this is an incidental occurrence and the reserves are not set up to handle an incident like this. Can this be done in stages? Not really. Do you think student numbers might drop? Maybe but don't foresee it. Can you increase the company fees? Something to think about. MR member to ask why companies pay more than personal. Should we increase it more? How many commercial and how many privately? Could commercial go higher? How would that affect private tuition?<br>Director will look into that. | <u>VOTE parents</u><br>For:<br>Against:<br>Abstain: |
| 9  | Coffee mornings                                   | <ul style="list-style-type: none"> <li>• Is there an obligation to create coffee mornings or other events? Yes</li> <li>• International Fair July 2nd</li> <li>• Should a Merger discussion happen at an event?</li> <li>• Plan a meeting to discuss issues. Invite the Director to speak first.</li> <li>• Let's just start with a simple coffee morning.</li> </ul>  |   |
| 10 | MEMO PROCESS proposal hours for staff MR/GMR/VGMR | We will need a VGMR VO(until the merger goes through)<br><br>Please translate this into English.<br><br>MR member to provide chair with the email addresses, and minutes where more time was requested for MR.   |   |
| 11 | Action list (see minutes 15-03-2022)              | Can we have a rubber pole on the bike path near the parents entrance of the school? Director will look into this.  |   |
| 12 | AOB   | MR- Parent Attendance- Where are the other parents? Put the suggestion in the house rules last year.   |   |

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|    |       | <p>Can Chair send an email to the new members? We are unable to vote because they are not here.</p> <p>Staff Elections in June for two places.</p> <p>Does the school look at risks? Does a risk management plan need to go through the MR? (MR members to email Secretary of executive board to find out)</p> <p>Is there a reason emails come back from the office so generically?</p> <p>In the future send emails through MR email address. MR member to contact IT to get an email address for MR.</p> |
| 13 | Close |   |

*I = instemming/approval*  
*A = advies/advice*

*M= MR*  
*P= PMR / teachers*  
*O= oudergeleding MR/ parents MR*

Next PMR Wednesday 18 May 2022  
Next MR-PO Tuesday 21 June 2022  
Next RVT/GMR/MR-PO 31 May 2022

Meeting points for the next meeting- External support is wanted to guide us and manage us through the VGMR.

1.

| Action Points  |         |                          |
|--|---------|--------------------------|
| What   | Who     | When                     |
| Voting overview and other questions to the CvB   | Staff   | Before 18th April        |
| Write up where to find the minutes to the newsletter.                                  | Staff   | ASAP                     |
| Add GMR discussion to the next MR-PO meeting   | Staff   | When writing next agenda |
| Contact local authorities for solutions  | Staff   | ASAP                     |
| Plan coffee morning  | Parents | ASAP                     |
| Ask about Sinterklaas event on Friday instead of Monday, two study days 5 & 6 December | Staff   | Head of department       |
| secr. to email for voting, after response from head of departments                     | staff   | done 13-4                |
| secr to email for voting, after director checks on Business fees.                      | staff   | done 13-4                |