

# Withdrawal Form

Name of student		Class	
Date of Birth		Last day at school	
Reason for withdrawal		New Parent Email Address (if applicable)	
Forwarding Address		New Parent Phone Number (if applicable)	

Remember to unregister your child with your local town hall (gemeente) if you are leaving Eindhoven and/or the Netherlands. Even if it is only your child/ children (and not one or both parents) who are leaving the Netherlands, you must still notify the town hall to comply with Dutch school attendance regulations.

<b>Name of new school</b> - <i>Please note that students cannot be deregistered from the ISE until there is confirmation that they are registered at a new school. If you intend to remain in the Netherlands and wish to withdraw your child before the end of a school year, or to start home school or online school you must apply to the School Attendance Officer for permission to be exempt from being registered at school. Details about this procedure can be provided by the school office.</i>		<b>Address and website of new school</b>	
<b>Contact person and email of new school</b>			
<b>Checklist for withdrawal</b> <b><u>School deposits will only be returned on completion of this checklist.</u></b>	<ul style="list-style-type: none"> <li>• Secondary students must collect student checklist from school office and obtain the required signatures before their last day (<i>subject text books, library books, locker clearance to be signed off on this form and the form taken to the secondary department secretary</i>)</li> <li>• All library books been returned to the library from primary students</li> <li>• All outstanding debts must be paid</li> </ul>		
<b>Request for documents/ records</b>	<b>Report</b> Leaving certificate <b>Other:</b> Date records are needed by By signing this form you give permission to share information with future educational institutions		
<b>Parent signature</b>		<b>Date signed</b>	