

Education Assistant vacancy ISE Secondary Department school year 2021-2022

The International Secondary School (ISE) is seeking a secondary school **Education Assistant** to fill a long-term replacement role in the Secondary Department to start as soon as possible. The ISE is an established international school in The Netherlands which can offer an exciting opportunity for you to join our vibrant and expanding school.

Details about the role:

- **Hours:** full or part time
- **Pay scale:** support staff (OOP) scale 5
- **Starting date:** as soon as possible

Outline of the role:

The Education Assistant is a member of the school's support staff (OOP). The Education Assistant position involves a combination of tasks to support student development. The Education Assistant provides support for teachers within the classroom setting and may work with a class, individual and/or groups of students.

Main responsibilities include:

- carrying out assignments which assist the teacher
- supporting students with assignments
- assisting teachers by working with individual students or groups of students in academic, social and emotional development

Key expectations for this role:

- experience and skilled in working with students
- flexibility and ability to adapt to daily routines and needs of the teacher and student teams
- skilled in assisting teachers with the practical preparation of lessons and with compiling assignments
- skilled in working safely with groups of students
- confident and proactive approach
- self-motivated and self-disciplined
- well organised and efficient
- high standard of professionalism
- able to work collaboratively
- be committed to international-mindedness and the [ISE Guiding Statements](#)

Requirements for the position:

- eligible to work in the EU
- relevant qualification and/or experience
- good command of spoken and written English
- able to work collaboratively within a team

The ISE provides a caring and challenging learning environment which fosters international mindedness. We educate and inspire our students to become creative, resilient and responsible citizens who will thrive and be happy in an ever changing world

What we offer:

- friendly and supportive staff, and wonderful students who are eager to learn
- an opportunity to join an very well established IB world school
- a part time appointment for the school year 2021-22 (with the possibility to extend)
- salary grading takes place in scale 5 (min. €1.889 –max €2.699)
- good benefits such as 8,33% end of year bonus
- the current collective agreement for secondary education (CAO VO) is applicable for this role

Safeguarding Statement:

The School is committed to safeguarding and promoting the welfare of our students and expects all staff and volunteers to share this commitment. The successful applicant will be subject to rigorous recruitment checks.

Application process

This is a wonderful opportunity to work in a vibrant and expanding school. Should you be interested in applying for this position, please send a letter of application, CV and references to Human Resources at vacancies@isecampus.nl

If you need more information about this vacancy you can contact Ms. Marcella Watts, Head of the ISE Secondary Department mwatts@isecampus.nl

Closing date for applications is Friday, 28 January 2022

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